

Huntley Community Association Annual General Meeting – Minutes of 2025 – 24 April 2025
In Person

BOARD ATTENDEES 7/18 unavailable:

Allan Joyner	N	Jocelyn Everest Bellefeuille	N
Bryan Armstrong	N	Judy Makin	Y
Dan Wallace	N	Kari Thomas	N
Elizabeth O’Brien	Y	Nicolette Frosst	Y
Geoff Falls	Y	Pam Meunier	Y
Geoff Latham	N	Peter Green	Y
Ian Richardson	Y	Shelley McCormick	N
Jim Collings	Y	Steve Fahie	Y
Joanne Elliott-Stewart	Y	Brian Jeffrey	Y

GUESTS: Clarke our councillor and 7 members of the community participated.

MEETING MINUTES: Taken by Nicolette Frosst and verified by Peter Green, Elizabeth O’Brien and Joanne Elliott-Stewart.

1. Welcome and Call to Order - 7:05 pm call to order.

- Peter welcomed the participants. He encouraged the attendees to view our new patio.
- Peter presented the agenda for the meeting. Three voting sessions during AGM. The presentation used is here.
- Peter Green introduced all 2024/25 board members; a few unavailable and could not join.
- Peter motioned to accept minutes from 2024. Nicolette seconded. 100% of participants (public and board) approved minutes.

2. Clarke Kelly – Councillor Update

- Thanked everyone for being here. Done some good work together. Third AGM and last one before election.
- Born and raised in community; need CAs to put on events, provide resources. They help create bonds.
- Thanked the board on behalf of city and people of WC/March and his family.
- Peter indicated Clarke holds quarterly meetings with all President’s of local CAs; beneficial for our HCA.

3. Final words from former President – Judy Makin

- Judy has been part of the HCA for past 8.5 years. Enjoyed working with the board. Proud of what we collectively achieved. Work not exciting but satisfying.
- Worked hard on all our facilities. In 2016, Mess Hall was in a “mess”. Also, did a lot of cleaning of our facilities! Her COVID project was to clean up the HCC.
- Thanked the board for their many hours of volunteer time.
- Judy will continue with the WCDR, Riverwalk and Heritage Walk Committees.
- Peter thanked Judy for her outstanding service to the community.

4. 2022 Financial Highlights as of Dec 2022 – Elizabeth

- The HCC is in a healthy financial position: GICs \$110K, Checking account \$37K
- Difference in yearly net is due to our undertaking of key projects. In 2024 we netted \$22K with no projects.
- Current Assets are cash and equivalents – mainly GICs.
- We started depreciating items 2 years ago.
- Largest revenue generators:
 - city grants, sport' registrations, facility rentals, fundraising events
- Largest Expenses:
 - grass cutting, administration, softball diamond maintenance, building cleaning
- City grants are supposed to cover city owned facility & property maintenance, but they do not. The HCC has to make up about \$20, 000 through fundraising, registrations, and rentals.
- Question – are there funds for emergencies? Answer - City covers some of it. Roof repairs – city would be involved and cover cost of repair. City has rolling budget, but we pay for some of the upkeep.
- Peter motioned to accept 2024 Financial Report as presented. Elizabeth seconded motion.
- 100% of voters approved.

5. Volunteer Thank You's - Peter

- Board is all volunteers – Peter thanked us all.
- In addition, there are significant volunteers from the community (250+ for all events). Over 120 volunteers support the Burger Booth alone. Biggest individual fund raisers. Metal, Santa, Burger Booth, Winter Carnival

6. HCA events and activities – Peter

- Refer to presentation.

7. Sports Directors – Ian Richardson

- Refer to presentation.
- Dan Kovacs was heavily involved with most of our programmes.
- Splash pad – HCA cuts grass. Tennis is not under our purview.

8. Ball Diamonds - Geoff Lathem absent / Peter presented

- Refer to presentation.
- Kanata Baseball approached HCA having found our Craig Side Road on Google maps. Site has been rehabilitated and will be heavily used in the coming summer.
- Geoff wanted to thank the many people involved. Bryan, Terry, Wayne, Shawn, Warren and CAS for the use of their field.

9. Huntley Community Centre and ODR – Geoff Falls

- Refer to presentation.
- Great season – ODR was open 62 days.
- He thanked various people including Warren, Mike, Terry
- Always looking for volunteer especially students so we can utilise the building as much as possible.

- HCC is available for rent. Increased rentals by 25%. Canteen hours have been expanded.
- City used the HCC for renting last summer.
- Also, thanked Beth and Diane for their support.

10. Mess Hall Directors' Report – Brian Jeffrey

- Refer to presentation.
- 65 events were held with 245 other meetings and events.
- Mess Hall is a lost leader – we lost money in 2024.
- Highlights
 - New rental pricing.
 - Bar fees increased.
 - Changes to rental process.
 - Going to visit other like facilities
- Thank you's given!

11. Election of Board – Peter Green

- **Continuing Directors**
Allan Joyner, Bryan Armstrong, Elizabeth O'Brien, Geoff Falls, Geoff Lathem, Jim Collings, Joanne Elliot-Stewart, Jocelyn Everest Bellefeuille, Nicolette Frosst, Pam Meunier, Peter Green, Shelley McCormick, Steve Fahie, Ian Richardson
- **Retiring Directors**
Kari Thomas, Dan Wallace, Judy Makin
- **New Board members** – wishing to join should contact Peter.
- **AGM set up** - Thanked Steve for managing Tech. Presenters for doing the dry run. Nicolette for building presentation. Thanks to board members.
- Peter motioned to accept Board as it is. Nicolette seconded. All voting members supported motion.
- Steve explained the need for the red voting card. All community can participate but only members can vote. This is based on a change in law from the Ontario government.
- Peter commented - HCA will likely sponsor a Remembrance Day event. If we cover it our City insurance will suffice. Garage sale in June. Metal in May and June.

12. Q&A – Peter Green

- **What positions are available?**
 - **ANSWER** Membership director. Second bar manager. Always looking for volunteers – he is going to West Carleton to solicit students. Students are prone to be a no show.
- **Do we have a youth director to engage younger people in community events?**
 - **ANSWER** No but it would be great to have a rep. City is currently running surveys to determine what they can offer to keep the young people involved. Bia is the City rep and will share the information when it is available.
 - Kids from Huntley Centennial used the pickleball for three weeks.
 - BF item on agenda – invite Nick Papadopoli - who raised the question – nickpapadopoli@gmail.com
- **Budgetary shortfall?** Are we soliciting sponsorship from local businesses?

- We do NOT have a budget shortfall. We encourage sponsorship from the community for some events. We get money from the City, so caution is advisable.

13. Closing Remarks

- HCA website is good place to find information.
- **Nicolette** to update presentation to remove Twitter and replace with logo of X .
- Instagram is the other option.
- Black signs also help promote events.
- Peter motioned to close the meeting. Nicolette seconded. 100% of participants to close meeting.
- Meeting adjourned @ 8:05 PM