

**Minutes of 2021 Huntley Community Association Annual General Meeting – 20 May 2021 – Video Conference Call / not in person**

**ATTENDEES:**

Allan Joyner	Yes	Jim Collings	No
Amy Baldry	Yes	Jodi Bell	Yes
Brian Nemes	Yes	Judy Makin	Yes
Bryan Armstrong	Yes	Karen Nemes	Yes
Craig Nolan	Yes	Nicolette Frosst	Yes
Dan Kovacs	Yes	Pam Meunier	Yes
Dan Wallace	Yes	Peter Green	Yes
Doug Rothwell	Yes	Steve Fahie	Yes
Geoff Latham	Yes	Wanda Clark	Yes
Hanns Baader	No		

Guests 20 members of the community participated in event.

**MEETING MINUTES:** Taken by Nicolette Frosst and verified by Judy Makin.

**1. Welcome and Call to Order - 7:07 pm call to order. Judy Makin – President.**

Welcomed all members. Anticipate this will be the last COVID impacted virtual AGM. Judy Makin introduced all board members. Indicated we are looking for 2 new Directors to replace outgoing members.

**2. 2020 AGM Minutes.** Peter Green – Vice President.

Peter Green presented the 2020 minutes. Last AGM was held in October 2020 virtually.

Peter Green motioned to accept minutes from 2020. Judy seconded. Electronic poll taken and 100% of voters approved minutes from 2020.

**3. A word from our Councillor – Eli El Chantiry.**

Thanked all the HCA volunteers and the Board for their contribution to the community. Challenging year.

Peter indicated Eli joins the HCA monthly meetings. If anyone has questions for Eli, Peter encouraged the community to attend our month meetings.

**4. 2020 Financial Highlights as of Dec 31, 2010 – Dan Kovacs @ 7:25 PM (See attached financial report)**

- 2020 results compared to 2019.
  - Program income comparison – 2019 was a typical year. In 2020, our program income was reduced by \$45K which reduced our overall income. However, The City retained the same level of funding as in prior years.
  - In 2020, no Carp Fair and thus no revenue from the Burger Booth which is typically our largest fund raiser. In 2019, the Booth raised \$18K.
  - Mess Hall revenue was \$14K but significantly down.

- Soccer – we typically rent fields May to September however, they were only available for a couple of months in 2020. We normally generate \$6K; 2020 was \$2K.
  - Outdoor hockey showed normal registrations for 2020.
- Expenditures – even under COVID, we still must maintain our facilities. Grass cutting expense was \$16K. Ball Diamond upgrades continued in anticipation of upcoming tournaments – we spent \$19K in 2020. However, we received a City grant of \$10K to offset some of our costs.
- Total Income went from +\$5.6K in 2019 to a negative \$12.4K.
- Dan motioned to accept 2020 Financial Report as presented. Peter Green seconded motion. Electronic poll taken and 100% of voters approved.

### **2020 HCA Events and Activities – Judy Makin @ 7:31 PM**

- We offered many more events than anticipated given COVID restrictions:
  - Winter Carnival – Feb 29, 2020. Lots of activities across the village including a Chilli Competition. We are planning our next Winter Carnival February 18-20, 2022. Please join us.
  - Greeting cards for seniors – Linda This spring the trail was widened by 50%. Denley suggested we deliver cards to seniors in the two retirement residences in Carp. Very popular.
  - Summer flower baskets – HCA donated to the cost.
  - Canadian Flags – we hoisted in the Village by Peter and Cam Green – thank you.
  - Carp Fitness Park – HCA was approached by the Carp Health Care Access as they had an unexpected shortfall in fundraising. HCA donated \$7K.
  - Metal Recycling weekend – we collected 5000 KG of metal returning HCA \$370.
  - Drive Through Christmas Parade – HCA partnered with Carp Agricultural Society to run the event. HCA donated funds to contribute to the purchase of lighting for the Fair Grounds. It was a fun night with over 800 cars visiting and abided by City COVID rules for such events.
  - Christmas Baskets were hung in the Village and were provided by Tim Dwyer. HCA's Al Joyner ran a successful Facebook posting whereby 100% of the costs were covered by local individual and business sponsors.
  - Outdoor rink – Was available throughout the winter. Thanks to Warren Lathem, Doug Armstrong, Joe Palsson , and Terry Boyd for maintenance work from January to March.
  - Neighbourhood Survey of Carp as a Walkable Community – many local residents responded. Presented report to City council.
- Postponed activities – Walking Clinic, free tree giveaway with Ecology Ottawa, Furniture pick up fundraiser for Matthew House.

## **2019 Sport Activities – Dan Kovacs @ 7:39 PM**

- Significant activities on some of our facilities.

### **Pickleball**

- Residents keen to establish a Pickleball group. The City funded the painting of two additional courts - we now have 4 courts.
- HCA registered 40 individuals in 2020. There are over 100 people registered for the 2021 summer.
- Thanks to Ken Perkins and Sue Wynter for organizing.

### **Carp Outdoor Rink (ODR)**

- WC Outdoor Youth Hockey League primary user of the rink
- HCA provided free weekly use to ringette players and shinny players in 2020.
- COVID restrictions = no youth league games in 2021.
- Ian Urbach and Kerry ?? – convenors for hockey but are stepping down next year.

### **Soccer Fields**

- Due to the Covid restrictions soccer leagues were not allowed to play organized games in 2020 but we were able to rent the fields to the West Carlton Soccer Club for 10 weeks for practices and scrimmages.

### **Ball Diamonds**

- Due to the Covid restrictions no youth or adult games were played in 2020.
- Thanks to Geoff Latham for continuing support and for organizing rentals, etc.
- Vicki Price has indicated she will step down next year as youth softball convenor.

## **2020 Mess Hall Director – Pam Meunier 7:44 PM**

- **Non-Revenue**
  - Had 45 total bookings for regular weekly groups.
  - 16 yearly part-time group bookings.
- **Revenue**
  - 3 meetings in small meeting room
  - 3 non-bar events
  - 2 bar events
- Grand total 69 vs 253 bookings in 2019
- Activities have been put on hold. We are cognisant of City imposed rules and we are ready to operate when given the green light.
- Many compliments received on the upgrades to the Mess Hall. We have replaced the carpeting. (Thanks to Judy for organizing.)
- Thanks to Angie for cleaning and Bryan Boyd from the City.

### **2020 Carp Riverwalk – Doug Rothwell – 7:48 PM**

- Established a partnership agreement between HCA and Friends of the Carp River. Well supported by HCA members. Special thanks to Jim Collings for his support in building a bridge on the property.
- There are both cross country ski tracks, and space enough for walkers and snowshoeing to also use concurrently. Trail was active over 2020 winter. This spring the trail was widened by 50%.
- The site is within the 15 minutes “walkable village” concept.
- We are planning future developments - City approved signage, picnic benches, interpretive and welcoming signs. These are contingent upon signing a Service Agreement with the City.

### **Ball Diamond – Geoff Lathem 7:54 PM**

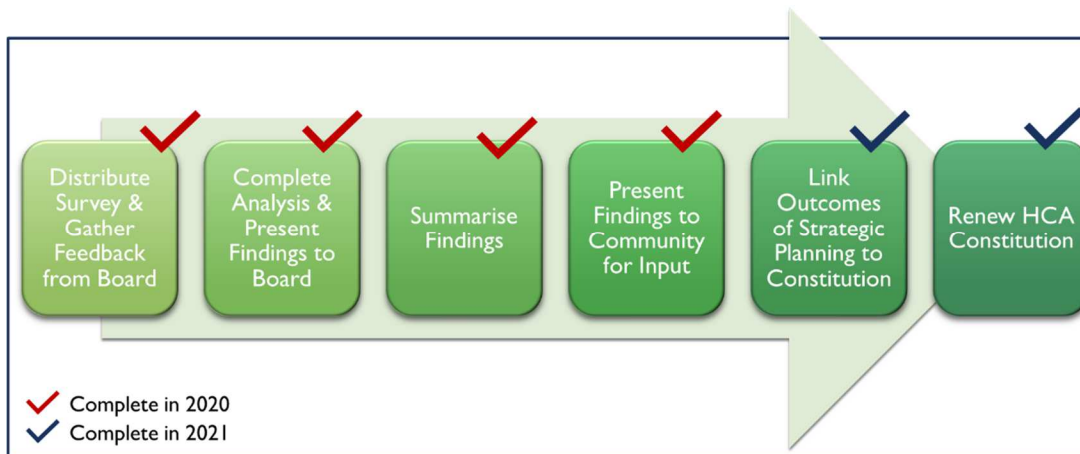
- Financial assistance received from City of Ottawa for a Community Partnership minor capital grant. Major upgrades almost complete.
  - Replaced the outfield fence and the 3rd baseline fence on Diamond 2.
  - Removed existing dugouts on both diamonds and replaced them with covered dugouts (new benches and metal roof).
  - Extended the infield on Diamond 2 by 3 ft which solved a safety and drainage issue.
- 900 volunteers’ hours to date and more to come! Thanks to everyone.
- Lots of interest in rentals for the diamonds.
- After successfully hosting the 2019 Men’s U-19 Provincial Eliminations at the HCA facilities the Organizing Committee submitted a bid to Softball Canada to host a national Event (Men’s Under 23). Softball Canada awarded the 2020 tournament to Carp which would be played at the HCA facilities in Aug/2020. Due to COVID the tournament was postponed, and the committee re-submitted a bid to host the same tournament (July/Aug of this year). Once again due to COVID the tournament has been postponed but the good news is it has been awarded to Carp for 2022.

### **New Storage Shed – Dan Kovacs on behalf of Jim Collings 7:57 PM**

- Have been using a storage shed on March Road at a cost of almost \$3000/yr. Jim was asked to look at more cost-effective options and he considered different storage options in several locations.
- The impetus is to consolidate general storage into one location, freeing up the space taken in the ODR building, and eliminate the rental cost for the storage unit (\$3000/year).
- The new unit selected is an Amish shed, 10’ x 20’ size, similar in construction and appearance to the Burger Booth.
- The new unit will be positioned east of the ODR building, toward Ball Diamond #1.
- Purchase cost of the new unit is \$4100 plus tax. Delivery is expected late May or early June.
- Other costs associated with this unit include a granular base, steel doors and interior shelving, which will bring the total cost up to \$7000 plus tax.

## Strategic Planning Process – July @ 8:00 PM

- As reported last October, our strategic planning process was as follows:



- From this process we determined six key strategic thrusts:
  - 1. Continue** with traditional sports, recreation, and other events
  - 2. Invest in HCA facilities** – we opened the Riverwalk and have upgraded our community ball diamonds.
  - 3 & 4 Commit to Keeping the Community Informed and Gather Their Input** – we have increased the frequency of our communications. Please sign up for our newsletter ([info@hca-Carp.ca](mailto:info@hca-Carp.ca)) through HCA website [info@hca-Carp.ca](mailto:info@hca-Carp.ca). Our FB page is where we post relevant information and community development updates. So far, there have been 23 development applications in 2020/2021. We are transparent in our financial situation through monthly reports to the board. Eli attends our board meeting.
  - 5 Review / Revise HCA Constitution** – why? Previous constitution was old and did not represent the way we were operating nor the way wanted to move forward. We formed a sub-committee in January 2021 and divvied up the work and completed our reviews and revisions in April. We looked at 6 other rural community’s constitutions to see what we could leverage from their good ideas and best practices. Many passionate discussions were had by the full board. A final version of our new Constitution was approved in April. However, the City Liaison requested additional changes and second version was approved at our May board meeting. A summary of all 17 significant changes was circulated to the community prior to the AGM (Many other minor changes were also made.) No questions have been received even though it has been available for 2 weeks. Judy offered to respond any additional email enquires from individuals. Two key changes were made – Article 2 – the HCA objective / Mandate, and our catchment area boundaries were redrawn with the agreement of the Corkery and March Rural Community Associations.
  - Approval of Constitution** - Peter motioned to approve the revised Constitution. Nicolette seconded. Electronic poll taken. 23 members approved and voted 1 against. Motion carried to accept the new Constitution.

**6 Consider undertaking a long-term project** – President has some ideas that will be shared later in the presentation.

- One question was raised (in French) by a member. (Douglas Haines). Judy asked the member to send her the question in an email.

#### **Election of Board 8:13 PM**

- **Disband current board** - Peter Green motioned to disband the HCA Board as it exists. Judy Makin seconded motion. Electronic poll taken and 23/23 or 100% of voters approved.
- **Accept returning members** – Peter Green motioned to accept the returning members of the HCA Board for a term of one year. Judy Makin seconded motion. Electronic poll taken and 23/23 or 100% of voters approved. Returning members include Bryan Armstrong, Amy Baldry, Jodi Bell, Wanda Clark, Jim Collings, Nolan Craig, Steve Fahie, Nicolette Frosst, Peter Green, Al Joyner, Dan Kovacs, Geoff Latham, Judy Makin, Pam Meunier, Brian Nemes, Karen Nemes, Doug Rothwell, Dan Wallace
- **New member** – Sarah Johnston has submitted her name. Peter Green motioned to accept the new board member for a term of one year. Judy Makin seconded motion. Electronic poll taken and 23/23 or 100% of voters approved Sarah Johnston as a new board member.
- **Additional new members?** Peter asked if anyone else from the floor wanted to join. Offered the option for new directors to join at any time. No additional volunteers came forward.

#### **Big Ideas**

##### **#1 - Dog Park – AI – 8:20 PM**

- Several Board members have been asked by residents why we do not have a dog park in Carp. Until recently, there has not been a need for one however City bylaws now require dogs to be on-leash in public. There is no fenced in space in Carp for dogs to run off-leash.
- This is not a project HCA will lead but we could support the idea of a dog park if someone from the community wants to volunteer and lead the efforts. Idea would be for HCA to use FB to promote and seek additional volunteers and support and we would facilitate the planning. We need interest from the community to identify sites and costs. Without interest from residents, this idea will die.

##### **Big Ideas – Renewal of the ODR/ Huntley Community Centre – Judy – 8:22 PM**

- Judy has been working on this idea for the past few months. Although it is called the ODR its proper name is the Huntley Community Centre! 50 years old and badly needs an update. Lately only used for 3 months for outdoor hockey and the Carp Fair. Would like to consider

renovations - investment and volunteer hours are required. Great location for summer camp, club house for pickleball and other events.

- Have not settled on a project. However, Dan Wallace has volunteered to survey the community – what do you want us to focus on? Dog Park? ODR? What needs doing?
- Eli – thinks this is a great idea. Do not just use FB to survey the community. Please use a via?? tool or email the HCA with ideas. If doing ODR renovation, HCA should consult with Donna Williams, planner to help share costs - cost sharing from the City.
- Judy agreed it will be a proper survey with statistical analysis.

#### **Q&A – Peter Green @ 8:29 PM**

- No questions
- Mike Jenson, as a member of CAS, congratulated the HCA Board on a successful AGM. He is looking forward to working with HCA again this coming year. Peter indicated CAS is a sister organization and there is a wonderful working relationship between the two organizations.
- Judy thanked Steve for smooth technical running of the meeting. Nicolette for creating the presentation, and Peter for chairing meeting. Thanks to AI for taking over polling questions. Judy also thanked the board – a wonderful group.
- If there are additional questions, please send to the President, Judy Makin, [president@hca-carp.ca](mailto:president@hca-carp.ca)
- Pam invited the membership to join the AGM in 2022 at the Mess Hall. We would like to show off the renovations.
- Peter motioned to adjourn the meeting for AGM 2021. Seconded by Pam to close. 100% agreed. Meeting adjourned @ 8:33 PM

**Next Meeting – HCA Board Meeting June 10 @ 7 P.M.**