

**Minutes of 2020 Huntley Community Association Annual General Meeting – 29 October 2020 – Video Conference Call / not in person**

**ATTENDEES:**

Allan Joyner	Yes	Karen Nemes	Yes
Amy Baldry	Yes	Nicolette Frosst	Yes
Bryan Armstrong	Yes	Pam Meunier	Yes
Brian Nemes	Yes	Peter Green	Yes
Dan Kovacs	Yes	Shawn Clouthier	Retiring
Geoff Latham	Yes	Steve Fahie	Yes
Hanns Baader	Yea		
Jodi Bell	Yes		
Judy Makin	Yes		

Guests 37 members of the community participated in event.

**MEETING MINUTES:** Taken by Nicolette Frosst and verified by Judy Makin.

**1. Welcome and Call to Order - 7:02 pm call to order.**

Judy Makin introduced all board members.

Peter Green presented the 2019 minutes. April 2020 meeting postponed due to COVID; pushed to a Zoom meeting and held in October 2020.

Peter Green motioned to accept minutes from 2019. Judy seconded. Electronic poll taken and 100% of voters approved minutes from 2019.

**2019 HCA Events and Activities – Judy Makin @ 7:12 PM**

- Public meeting held in April 2019 re transit options. Completed a transit survey of residents in fall 2019. Next step is to survey businesses. We are looking for a volunteer to help with that file.
- Garage Sale – typically held yearly but not in 2020.
- Metal Recycling – very successful in 2019. Planned for Nov 7 and 8 2020 in arena parking lot.
- Canada Day Breakfast – July 1, 2019 served brekkie to seniors.
- The Mess Hall was used for federal elections and an All-Candidates’ public meeting.
- Christmas Parade – trained new people. Well attended.
- Carp Beautification – Flags put up along the Carp Road in summer. Winter baskets put up in December and costs offset by local resident support.
- Winter Carnival in February 2020 – was a fun event for locals. Kathy Fisher obtained a City grant. All Board members participated, and additional volunteers helped too.

### **2019 Sport Activities – Dan Kovacs @ 7:20 PM**

- Thanked parents for their help.
- ODR
  - Group rentals and ringette players given free ice time. Free public skating.
  - Primary user was WC Outdoor Youth Hockey League.
  - Player registrations down – not attributed to fees. Ice maintenance costs up due to weather.
  - Thanks to Carp League Convenors for their help, and to the maintenance crew.
  - Hockey season in 2020 unclear – will let community know ASAP.
- Pickleball
  - Residents keen to establish a Pickleball group. Grant obtained from City to set up courts. 50 people played for free. Thanks to organizers Ken Perkins and Sue Wynter
- Soccer fields
  - Same groups used as in prior years. Costs similar to prior years.

### **2019 Ball Diamond – Geoff Lathem 7:25 PM**

- Geoff has been the Ball Diamond scheduler since 1995.
- A small group in WC formed to bid on Men's U20 softball event. Had to host an Ontario tourney in July 2018 as a prerequisite. Was a success.
- Selected to host Men's U23 in 2020. Required covered dug outs and a group of 20-25 volunteers helped dugouts and build/refurnish the ball diamonds. Changed the fencing on the field. Hundreds of volunteer hours put in.

### **2019 Burger Booth – Peter Green 7:29 PM**

- Helped by Shelly McCormick – thank you.
- Very successful fundraiser - \$6015 in profit. DMG unable to provide burgers due to Tornado damage to building in 2018. Valley Roots of Arnprior provided burgers. Baker Bob in Almonte helped supply buns and delivered to us. Great service from both suppliers.
- Changed process for making / selling burgers. Huntley Burger is a staple of the Carp Fair.
- Peter thanked the CAS and a variety of suppliers.

### **2019 Mess Hall Director – Pam Meunier 7:32 PM**

- **Non-Revenue**
  - Had 111 total bookings
  - 81 Yearly Part time group bookings
  - And three bookings for HCA events.
- **Revenue**
  - 12 meetings in small meeting room
  - 37 non-bar events
  - 9 bar events
- Grand total 253 bookings
- Thanks to Angie for cleaning and Bryan Boyd from the City.

- Due to COVID, the Mess Hall doors were closed for many months. However, thanks to our President, Judy Makin, we have developed guidelines for the use of the Hall when we are able to do so.
- The City replaced our old furnace with a modern heating/cooling system. We also replaced the Mess Hall carpeting during COVID.

### **2019 Financial Highlights as of Dec 2019 – Dan Kovac @ 7:38 PM (See attached Financial report)**

- 2019 results compared to 2018.
  - Net income up by \$14K – increase attributed to cancellation / stopping doing summer drive-in movies. Received lower registration fees from hockey but incurred higher maintenance costs.
  - Profitable in 2019. 2020 will be a loss due to COVID. Will have maintenance costs consistent with prior years but without the offsetting revenues.
- Balance Sheet – Net Equity – we are in strong financial position. This allow us to invest in capital expenditures for our facilities.
- Major expenses are on grounds maintenance, ODR snow clearing and ice preparations, grass cutting, supplies for Mess Hall, IT, and Cleaning Costs.
- Dan motioned to accept 2019 Financial Report as presented. Peter Green seconded motion. Electronic poll taken and 100% of voters approved.

### **Strategic Planning – Judy @ 7:43 PM**

- Why did we undertake a Strategic Planning exercise in 2020? A large and diverse board - 18 members - needed to agree to a plan to work together. Carp has changed considerably over time – increased size and changing demographic.
- We abandoned original plan to hold in-person meeting due to COVID. Instead, survey was sent to Board members. Seven big questions. Replies were analysed. Then looked for common themes and consolidated data. Full report and summary version of findings was presented to the Board, end of August and approved in September.
- Key Findings from survey–
  - **Continue** to do what we have been doing in sports, recreation and events. Will add more events once COVID is gone.
  - **Invest** – we have some \$\$ - wish to invest in facilities for maintenance and improvements in the ODR, Mess Hall, Soccer fields and ball diamonds.
  - **Keep Community informed** - of HCA and City events and community updates through HCA FB page, website, monthly newsletters and articles in the media.
  - **Gather input from Community** – Board unanimously agreed an additional primary role is to provide information and gather information from residents. We hope to survey the community to determine what they want us to do. We have invited Eli El-Chantiry to join our Board meetings when time permits. He is coming to Nov meeting. We want to develop closer relations with BIA and CAS – we want to give them a better understanding of what we want to do and why.

- **Undertake a big idea** – we are considering several options and will involve residents in decision making.
- Next step in to do a Constitutional review – Committee will begin work next month.
- We will present changes to constitution to the community at our next AGM in April 2021.
- Ask of Participants – think about whether you would want to join the Board or be part of a sub committee? Let the President know. Connect with HCA through HCA website.

#### Q&A – Peter Green @ 7:56 PM

- **Jim Collings** – working with Diefenbooker race organizing committee – We are looking for new members – anyone is interested in helping out? Contact Jim via – Diefenbooker website for more information.
- **Josee Leblanc – Q. When will the community have input to the strategic plan? ANS** mailing a survey to local community to gather input will send in January 2021. Josee wants to see the strategic plan – Judy offered to make one pager available. **Q. Looks like you are only doing the As Is... You have not revised vision and mission. ANS** We will review / potentially revise our vision and mission through the renewal of the constitution. We will ask the community what it wants us to do. If community wants to help – we would appreciate your involvement. Ms. Leblanc is interested in seeing where strat. Plan is going. Wants to provide input on that and the survey. **Q. Is there a 3- and 5-year plan? ANS** It is wrapped in the findings Judy presented. Changes to the Constitution will be presented for feedback from the Community.
- **Douglas Hanes – Q. As part of strategic plan review for HCA, has HCA considered taking more active role in Infrastructure review? New development going to happen. Will we take more active advocacy role? ANS** Judy – Clarification - Are you asking if we should take a more active role? Reply - Yes would like that. That is a controversial issue within the Board. Many other Community Associations do take that role on... but it has not been a role for the HCA. At this point, we do not have the mandate to take on role. We will share and gather information and issues from community. We will talk to our Councillor more frequently. We will not take a position on issues related to policing, community development, road safety, etc. **Q. Other Community Associations do take on that role. There is no voice from Carp on major issues. This is missing from how we want to live here. ANS.** That role is not part of constitution. If we review constitution and community wants us to take this on... we could consider... This is a void in Carp...
- **Ian Urbach – Q. Is there any chance of outdoor hockey this winter? Will we make ice? ANS** Yes, we will. Will be COVID friendly. Ice making team is ready. **Q. Can we run hockey program? ANS** Indoor organized hockey has strict restrictions – we need to comply with city guidelines. HCA supports program but must meet City guidelines including using indoor areas.

#### Election of Board – 8:12 PM

- **Disband current board** - Peter Green motioned to accept to disband HCA Board as it exists. Judy Makin seconded motion. Electronic poll taken and 100% of voters approved.
- **Accept returning members** – include Bryan Armstrong, Hanns Baader, Jodi Bell, Amy Baldry, Steve Fahie, Nicolette Frosst, Peter Green, Al Joyner, Dan Kovacs, Geoff Latham, Judy Makin, Pam Meunier, Brian Nemes, Karen Nemes
- **New member** - Doug Rothwell.
- Peter Green motioned to accept returning and one new member (who requested position in advance of AGM). Judy Makin seconded motion. Electronic poll taken and 100% of voters approved.
- **Requested position during AGM - New Board members** - people from the “floor” who want to join board:
  - Nolan Craig
  - Dan Wallace
  - Wanda Clark
  - Jim Collins
- Peter Green motioned to accept these additional new members. Judy Makin seconded motion. Electronic poll taken and 100% of voters approved.

#### **Closing Remarks @ 8:21 PM**

- New members – please provide overview of yourself, interests ahead of the next meeting to Judy.
- Thank you to Steve for managing Tech. Al for managing slides. Peter as co-chair. Nicolette for building presentation. Thanks to new board members.
- Great attendance – will do it this way in future.
- Working to get the River Walk trail open this winter. Work to start soon.

#### **Eli remarks – 8:34 PM**

- Thank volunteers.
- Supports the idea of ODR open this winter. Funding will not be cut this year.
- Disappointing news from Ontario Premier. Asked City Council for COVID data related to infection rates for Ottawa. Determined only 2% of all infections in Ottawa were from bars, restaurants, dance studios, gyms, etc. Next Friday will be 28 days of shut down – November 13??? Eli wants them re-opened by the province soon.
- Eli especially thanked Dan Kovacs – big thank you for working with his staff to organize Pickleball during the summer. Eli paid out of his budget to support the courts. Dan made it happen.

Peter thanked Judy for being a great president.

Judy motioned to close meeting. Peter second. Vote – 100%. Meeting adjourned @ 8:42 PM

**Next Meetings – Board Meeting November 12 @ 7 P.M.**